# Reference form

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| Applicant’s name:  | Time applicant known for:  |
| Referee’s name:  | Referee’s current post: |
| Referee’s workplace: | Relationship to applicant\*:  |
| Is this reference based on your observations of the trainee working with young children (birth to five) | Yes / No |
| Please state whether you are aware of anything that might give rise for concern about the person’s suitability to work with children and, if so, provide details | Yes/No |

\*Please note: We cannot accept references from family members even if you are also colleagues. If you are a family member please contact the Early Years Team on 0117 920 9200.

Please comment on the applicant's knowledge, skills and competence in the following areas where relevant:

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| 1. Commitment to children’s learning/motivation to teach and care for children from birth to five
 | Office use |
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| 1. Ability to learn from experience and feedback
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| 1. Ability to reflect on and analyse own performance
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| 1. Knowledge of the Early Years Foundation Stage
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| 1. Accurate use of formal standard English, orally and in writing
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| 1. Initiative, creativity, independence
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| 1. Resilience, ability to cope with setbacks
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| 1. Relationships with others: interpersonal skills and team work
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| 1. Organisation, time management, ICT, reliability
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| 1. Awareness of current expectations in early years teaching and care, commitment to academic study
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Please tick as appropriate:

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| --- | --- | --- | --- |
|  | Good | Satisfactory | Poor |
| Attendance | [ ]  | [ ]  | [ ]  |
| Punctuality | [ ]  | [ ]  | [ ]  |
| Reliability | [ ]  | [ ]  | [ ]  |
|  |  |
| Signed: |  |
| Date: |  |
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| Office use only:  |